

NSPARC data collection privacy notice

Who we are

The National Security Policy and Research Colab (NSPARC) is part of Policy Lab. NSPARC sits within the Department for Education (DfE), but works on various areas of national security policy across government. To learn more about Policy Lab, see [our blog](#). DfE is the data controller for your personal data.

NSPARC's mission is to radically improve national security policy and policymaking through design, innovation and people-centred approaches.

How we will use your information

We may store your personal data on our databases.

The nature of your personal data we will be using

The categories of your personal data that we will be using are:

- Full name
- Job title & organisation
- Email address

Why our use of your personal data is lawful

The legal basis under the UK GDPR for our processing activities is public task (article 6(1)(e)) and Article 9(2)(g), as our processing is necessary for the performance of a task carried out in the public interest.

That is to improve policy making through design, innovation and people-centred approaches.

How long we will keep your personal data

NSPARC will keep your personal data for at least 2 years, after which if you do not confirm you are happy to remain on the mailing list NSPARC will destroy your personal data.

Your data protection rights

More information about how the DfE handles personal information is published here:

<https://www.gov.uk/government/organisations/department-for-education/about/personal-information-charter>

Under the Data Protection Act 2018, you are entitled to ask if we hold information relating to you and ask for a copy, by making a 'subject access request'.

For further information and how to request your data, please use the '[contact form](#)' in the Personal Information

Charter at <https://www.gov.uk/government/organisations/department-for-education/about/personal-information-charter> - under the 'How to find out what personal information we hold about you' section.

If you need to contact us regarding any of the above, please do so via the DfE site at: <https://www.gov.uk/contact-dfe>.

Further information about your data protection rights appears on the Information Commissioner's website at: [Individual rights | ICO](#).

Right to lodge a complaint

You have the right to raise any concerns with the Information Commissioner's Office (ICO) via their website at <https://ico.org.uk/concerns/>.

Last updated

We may need to update this privacy notice periodically so we recommend that you revisit this information from time to time. This version was last updated on 21 December 2023.

Relevant Contact Info

If you have any questions about how your personal information will be used, please contact us directly at nsparc@policylab.gov.uk

NSPARC (Policy Lab)
Department for Education
20 Great Smith Street
London SW1P 3BT

DfE helpline – Ask to reach Policy Lab team

Telephone: 0370 000 2288

Monday to Friday, 9:30am to 5pm

Alternatively, you can contact the Department for Education about your request: <https://www.gov.uk/contact-dfe> and enter 'NSPARC (Policy Lab)'

For the Data Protection Officer (DPO) please contact us via [gov.uk](https://www.gov.uk) and mark it for the attention of the 'DPO'.